



**April 2008**

Dear Members,

### **Committee Job Descriptions:**

In the past month, many of you have had questions about the job descriptions of the committees to which you have been assigned. Hopefully the descriptions below will answer most of your questions. Please read the job descriptions carefully and make your decisions accordingly. They were formulated from the minutes of our last board meeting. If you've been assigned to a committee previously that you do not want, please decide on an alternative committee you prefer, and contact us. Thank you.

**Recital Committee:** 3 people.

1. Need two co-chairs present on recital days
2. Collect the recital fees.
3. Accept application
4. Make recital programs and certificates
5. Print programs and certificates

**Master Class Committee:** 3 people.

1. Find master teacher
2. Collect Applications and Fees
3. Coordinate with Hospitality Committee
4. Make fliers and program for event

**Event venue committee.**--(Ron Gipson-possible member to head committee)—three people needed

1. Locate venues for recitals, master classes, general meetings, holiday party, and installation parties with competitive rates.
2. Coordinate with President with the schedule of events.

**Hospitality**—four people

1. Organize menus and food needs for events including \*general meetings, receptions, and holiday parties.
2. Write thank you notes to people who have contributed their services.

**Fundraising**-- brainstorm different ways of making money, three people.

1. Create and bring donation boxes for different events.

2. Mail donation envelopes

3. Sell advertisements and place on recital programs.

**Phone:** Four people

1. **Call** members to remind them of upcoming events.
2. Have possession of current active members list.

**Newsletter:** 3 people

1. Receive attachment in email from the board
2. Layout attachments in newsletter format
3. Present to board members for approval
4. Print, envelop stuffing, stamping, and mailing

**Certificate of Merit:** 2 or 3 people.

1. Need someone with computer skills.
2. Get in touch with the current committee to know what the responsibilities are.

If you have any questions now, feel free to contact us. After reading this, for those of you who have already responded, please let us know again and email to Scott Pratt at [scottpratt@sbcglobal.net](mailto:scottpratt@sbcglobal.net) or Phyllis Pan at [phuzzyphil@gmail.com](mailto:phuzzyphil@gmail.com) if you accept your assignment. This is just to confirm. Thank You.

-MTAC-SF Board of Directors, & Scott Pratt, President-

## **Recap about the CM Honors Recital, and General Meeting:**

A short general meeting took place at the Presidio Chapel on Sunday, March 16 at 3:30 pm. Nominations for the 2008-2009 ballot were heard from the floor but no one officially accepted to be on the ballot. The nominations will be confirmed before the ballot goes out in April.

The subject of canceling the Piano Solo Competition was discussed and it was decided that we will proceed with the competition. It was decided that the deadline will be extended ( to March 28) in hopes that we will receive more entrants. Finding a new venue remains the next challenge, which we will surely meet.

The certificate of Merit Branch Honors Recitals took place the same day. The performances by the violinists and pianists were excellent and inspiring. Congratulations to all participating teachers and performers!

-Scott Pratt-

## **Updates of Members:**

The following member's address and phone number in the directory is no longer valid-- **Enid Butler**. Attempts to contact her were unsuccessful, and no new contact information was provided. If anyone knows of her current situation, please contact us. She has been a member since January of 1955.

Also, **please** also note the change of address of **Susan Blinderman** : 1685 18th Ave. 94122 San Francisco, CA, 94122; susbli@aol.com

-Phyllis Pan-

## **Upcoming events:**

### **The Fifth Annual Keyboard Marathon at CMC is coming!**

When: **Sunday, April 27, 2008**

Where: **Community Music Center @ 544 Capp Street, Concert Hall, 3 p.m.**

The keyboard marathons, created and produced by **Juliet McComas** in 2004, have become "standing room events." CMC piano and harpsichord faculty and guests, including SF Branch pianist **Esther Chan**, will perform "PRELUDES". The event will be a journey through music history with preludes by composers from the Baroque such as D'Anglebert, Couperin and Bach followed by the beloved preludes of Chopin and continuing with Rachmaninoff, Shostakovitch, Messiaen and more. Three preludes by Bay Area composer, Bruce Nalezny, will also be performed. A champagne reception follows this most educational afternoon - **not to be missed!**

-Juliet McComas-

## Piano Solo Competition

Location: 668 Church St., btw. 19th St. and Hancock St.

Date: **Sunday April 6, 2008**

Time: Starting about 10 am

Deadline for Registration: **March 28, 2008**

All Piano Solo Competition details can be found at our website: [mtac-sf.org](http://mtac-sf.org)

Please have the application forms forwarded to **Monica Lee** ([monica@monicaleepianist.com](mailto:monica@monicaleepianist.com)) if you would like your student(s) to participate in the April 6th competition. The application can be downloaded from [www.mtac-sf.org](http://www.mtac-sf.org). Thank you.

*\*Note from the Co-Chair: A heartfelt thanks goes out to our long-time member **Zelda Damele Peoples** who has agreed to let us use her lovely home, free of charge, for our Piano Solo Competition. Zelda was president from 1977-79 and was very active in our branch for many years. We are very grateful that she is playing an important role once again. You may contact me also at [talk2crystal@hotmail.com](mailto:talk2crystal@hotmail.com) for any questions you have. Thanks. )*

**-Crystal Wong**, Piano Competition Co-Chair, MTAC-SF Branch-

The Competition Winners Recital will take place Sunday April 13, 2008 at 2:00 pm

Location: St. Stephen Church 601 Eucalyptus Dr. (at 23rd Ave.) in S.F.

(Thanks to Crystal Wong and Monica Lee for organizing the Piano Solo Competition!)

## UPCOMING RECITALS, RECITALS, and more RECITALS....WOW!

***Student Recital: April 13<sup>th</sup>, 2008, 2:00 p.m.***

Deadline for registration: ?

More Recitals- **May 18<sup>th</sup>, 2008**—

***After school Keyboard Program Recital: 2:00p.m.***

***Student Recital (Last one for Spring): 3:00 p.m.***

***Adult Student Recital: 4:00 p.m.***

Where: All will take place at **St. Stephen's Church**

**Installation Event:** June 1<sup>st</sup>, 2008; time and venue TBA

**FOR COMMUNICATION WITH THE BRANCH: Phone: 905-6352; Email: [mtac-sf@mailcity.org](mailto:mtac-sf@mailcity.org)**

***See us at our website: [www.mtac.org](http://www.mtac.org)***

Newsletter published by MTAC S.F Branch Board of Directors